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| KSPHC Ltd | Format for Handing over of buildings to user department | F: 12 - 4 Rev.No 00 Page 1 of 2 |
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|----|--|---|
| 1 | Name of Work | : |
| 2 | Estimated cost | : |
| 3 | Agency | : |
| 4 | Date of commencement | : |
| 5 | Date of completion | : |
| 6 | Area of each unit GF | : |
| | FF | : |
| 7 | No. of floors | : |
| 8 | Type of building | : |
| 9 | Fixtures – Civil | : |
| a | Details of doors provided | |
| b | Details of windows provided | |
| c | Towel Rod | : |
| d | Brass Bib cocks | : |
| e | PVC Over head tanks | |
| f. | Electrical fittings with one borewell & pump | : |
| g. | Under ground sump tank with pump house | : |
| 10 | Fixtures – Electrical | |
| a | Tube lights | : |
| b | Bulbs | : |
| c | Ceiling fan | : |

| | | |
|---|---------------------------------|---|
| e | Bulk head (with bulb) | : |
| f | ELCB | : |
| g | MCB | : |
| h | DP Switch | : |
| i | Submersible pump with set (2Hp) | : |
| j | Energy meter with set | : |
| k | Sodium vapour lamp | : |
| l | Street light | : |

Handed over by

Taken over by

Asst Executive Engineer
No. _____ Sub Division, KSPHCL